

# Radiation Control and Policy Committee

## Purpose

The Radiation Control and Policy Committee (RCPC) was established to provide oversight and act as an advising panel for the radiation safety program via the Radiation Safety Officer (RSO). The program is designed to control the receipt, possession, use, disposal and transfer of radioactive materials to, from, and on campus, and to control the hazards associated with ionizing radiation and radiation producing machines. The RCPC also establishes policies for the program and evaluates procedures, proposals, and records.

## Scope

The RCPC's jurisdiction includes the FSU campus, remote FSU facilities and offshore research vessels. The Committee has the overall responsibility of ensuring that the FSU radiation safety program is in compliance with all internal and external rules and regulations, without placing undue burdens on any Principal Investigator (PI) or research program.

## Authority

The RCPC was established by FSU Administration and functions in accordance with [Chapter 64E-5.209, FAC](#).

## Organization

The RCPC is made up of six members; the [Radiation Safety Officer](#) (ex-officio, voting), four PIs experienced in the safe use of radioactive materials, and a representative appointed by the Vice President for Finance and Administration (VPFA) ex-officio, non-voting. Since there are few qualified candidates, there is no routine rotation of members. When there is a membership vacancy on the Committee, the RSO makes the vacancy known to the committee chairman. A replacement committee member is then selected, with his/her consent, from a department that is heavily involved in radiation related research and does not have a current representative on the committee. Upon acceptance by the new member, a letter of appointment is prepared for the signature of the VPFA.

The Chairperson is appointed from one of the PI members who have served on the Committee for at least two years immediately prior to their appointment. A quorum of at least three voting members is required to conduct business, at least three voting RCPC member's signatures are required for the approval of each proposed use of radioactive material and at least three voting members must agree to suspend a proposal or establish radiation safety policies.

## Duties

- Determine policy for the radiation safety program.
- Approve selection of the RSO.
- Advise the RSO on technical matters.
- Conduct periodic or discretionary reviews or evaluations of the radiation safety program.
- Review and approve the annual RSO budget request and radiation protection program audit.
- Approve applications for radioactive materials licenses prior to submission to the State of Florida, Department of Health - Bureau of Radiation Control.
- Revoke user privileges if the Committee perceives the situation to be severe enough to so warrant.

- Review and approve or disapprove the use of radioactive materials or any ionizing or non-ionizing radiation producing Equipment under the jurisdiction of the University.
- Prescribe special conditions, as may be necessary; such as, additional training and/or instructions, designated or limited areas of use, disposal methods, etc.
- Review all reports submitted by the RSO.
- Hold meetings at least once every six months. Meetings may be called by any member at any time.