

Fire Incident Response

In addition to the fire evacuation procedure, the following responses may be necessary:

Fire Extinguishment

An extinguisher should only be used for small fires, such as ones that might occur in a wastepaper basket. A large, developed or spreading fire will be handled by the fire department.

Burn Injury Response

Burns can be caused by dry heat (like fire), wet heat (such as steam or hot liquids), radiation, friction, heated objects, the sun, electricity, or chemicals.

The most important response action is to Stop the burning process. Remove the source of heat if possible.

- If clothing catches on fire, STOP, DROP, AND ROLL to smother the flames.
- Douse the person with water or guide them to a safety shower where available.
- Call 911.
- Keep them calm until help arrives.

Report all fires and injuries requiring medical response to the FSU PD. The responding Emergency Medical Services, who will be notified either by the University Police Dispatch or the responding Fire Department, will handle all incidents requiring emergency rescue or medical treatment. Anyone discovering such a need must report immediately to 911.

All work related injuries including minor injuries not requiring medical treatment must be reported. Keep in mind what may seem like a minor injury could develop into a serious problem requiring follow up attention later. See [Workers' Compensation](#) for more information.

See [additional information on burns and first aid](#).

See [Workplace Injury Flow Chart](#).

Fire & Smoke Incident Reporting

Faculty, staff, students, and visitors on the Florida State University premises will immediately report all fire or smoke incidents regardless of its size or type, to the FSU Police Dispatch. This notification must be made regardless whether or not the fire has already been extinguished.

The fire scene cannot be disturbed. This is to ensure that evidence critical to the incident investigation is not disturbed. The affected department will promptly notify EH&S, Facilities, or the University Police Department if there is a potential for further damage to property or injury to the occupants, if left on the fire scene. Where the department must act swiftly to protect valuable research or records from further damage, it should be made known to the University Police or EH&S.

The area of fire cannot be re-occupied until authorized emergency personnel announce 'All Clear.'