



DEPARTMENT OF ENVIRONMENTAL HEALTH & SAFETY
 Building Code Administration
 124 Mendenhall Building "A"
 Tallahassee, Florida 32306-4154
 Phone: 850.644.7686 Fax: 850.644.4238 Web: www.safety.fsu.edu

DOCUMENT REVIEW REQUEST
(To be submitted by the University Project Manager)

Submitted by: _____ Date: _____ SFM Submittal Date: _____
 Action Requested: Design Review (_____ %) Final Review (Permit)
 Submittal Contents: _____
 Work Request No.: _____ Budget No.: _____ Bond Financed

Project Data:

Project Name: _____ Project Number: _____

 Building Use: (Assembly) (Business) (Educational) (Industrial) (Mercantile) (Residential) (Storage)
 Building Area (sq. ft.) _____ Construction Type (FBC): _____
 Occupancy Classification: _____ Building Height: _____

 Value of Work: \$ _____ Class of Work: (New) (Repair) (Alteration) (Addition) (Demolition)
 Description of Work: _____

Univ. Project Manager: _____ Univ. Department _____
 Phone Number: _____ Fax Number: _____

Architect/Engineer:

Name: _____ Contact: _____
 Mailing Address: _____
 Phone Number: _____ Fax Number: _____

Remarks: _____

Estimated Permit Fees: _____

Project Manager Approval _____ **Date** _____